



## NOTICE TO PROCEED

June 23, 2020

PO No. PO20-00320-CSE /  
 NOA No. 2020-PSNOA009-BACNOA1-PS

**MR. JOWEL O. FORTUNA**  
**KINGFILES MULTI VENTURE INC.**  
 Blk. 2 Lot 7 PTC Maduya, Carmona, Cavite  
 831-0688, 831-7421, 413-0410  
 0947-9676081, 0922-8317422, 0917-5217969  
[salesinquiry@kingfilesph.com](mailto:salesinquiry@kingfilesph.com)

**Dear Mr. Fortuna,**


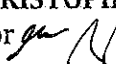
The attached Contract/Purchase Order having been approved, notice is hereby given to KingFiles Multi Venture Inc. that performance for the Lot 1 of the Supply and Delivery of Clearbook A4 and Legal and Carbon Film A4 under Public Bidding No. 19-325-1 opened on December 16, 2019 shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM/ S	QTY/ UNIT	UNIT PRICE	TOTAL AMOUNT
1	Clearbook A4	10,850 pieces	P35.62	P386,477.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

for  7/20/2020  
**USEC. LLOYD CHRISTOPHER A. LAO**  
 Executive Director 

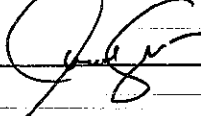
Date of receipt of this Notice:

08/03/2020

Name of Authorized Representative:

Jowel O. Fortuna

Signature of Authorized Representative:





# CONTRACT/PURCHASE ORDER

No. **PO20-00320 -CSE**

To: **KINGFILES MULTI VENTURE, INC.**  
 Blk. 2 Lot PTC,  
 Maduya Carmona,

Date June 16, 2020  
 Reference: **PUBLIC**  
**BIDDING No. 19-325-1**  
 Date of PB: 12/16/2019


Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	<p>CLEARBOOK, 20 transparent pockets, for A4 size.</p> <p>size: 310mm x 235mm min, thickness of cover: 0.5mm(min)            Pocket: transparent plastic, 0.04mm(min) thickness, Number of Pockets: twenty(20,) assorted colors(black, blue, red, yellow)</p> <p>For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order.</p> <p>Delivery shall conform with the minimum labeling requirements under R.A. 7394</p> <p>The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment</p>	10,850	PIECE	35.62	386,477.00

TOTAL AMOUNT **P 386,477.00**

PLACE OF DELIVERY: gma  
 Please refer to the above project sites.

DELIVERY INSTRUCTIONS:  
 Please refer to the delivery instructions.

FUNDS AVAILABILITY CERTIFIED BY:  
  
**ALLAN RAUL M. CATALAN**  
 ACCOUNTANT

6/23/2020  
 DATE

AUTHORIZED BY:  
  
**USEC. LLOYD CHRISTOPHER A. LAO**  
 DIRECTOR

30 JUL 2020  
 DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

**KINGFILES MULTI VENTURE, INC.**  
 NAME OF SUPPLIER

**MR. JOWEL O. FORTUNA**  
 AUTHORIZED REPRESENTATIVE  
 (SIGNATURE OVER PRINTED NAME)

08/03/2020  
 DATE RECEIVED

\_\_\_\_\_  
 DUE DATE

COPY FOR: PROCUREMENT DIVISION



# CONTRACT/PURCHASE ORDER

No. **PO20-00320 -CSE**

To: **KINGFILES MULTI VENTURE, INC.**  
 Blk. 2 Lot PTC,  
 Maduya Carmona,

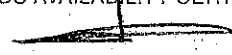

Date June 16, 2020  
 Reference: **PUBLIC**  
**BIDDING No. 19-325-1**  
 Date of PB: 12/16/2019

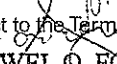
Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 &amp; 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b) the Schedule of Requirements;</p> <p>c) the Technical Specifications;</p>				

**TOTAL AMOUNT** ₱ **386,477.00**

<b>PLACE OF DELIVERY:</b> Please refer to the above project sites.	<b>DELIVERY INSTRUCTIONS:</b> Please refer to the delivery instructions.
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<b>FUNDS AVAILABILITY CERTIFIED BY:</b>  <b>ALLAN RAUL M. CATALAN</b> ACCOUNTANT	<b>DATE:</b> <u>6/23/2020</u>	<b>AUTHORIZED BY:</b>  <b>NSEC LLOYD CHRISTOPHER A. LAO</b> DIRECTOR	<b>DATE:</b> <u>30 JUL 2020</u>
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Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof. <b>KINGFILES MULTI VENTURE, INC.</b> NAME OF SUPPLIER	 <b>MR. JOWEL Q. FORTUNA</b> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	<u>08/03/2020</u> DATE RECEIVED	<u>30 JUL 2020</u> DUE DATE
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# CONTRACT/PURCHASE ORDER

No. **PO20-00320 -CSE**

To: **KINGFILES MULTI VENTURE, INC.**  
 Blk. 2 Lot PTC,  
 Maduya Carmona,

Date June 16, 2020  
 Reference: **PUBLIC**  
**BIDDING No. 19-325-1**  
 Date of PB: 12/16/2019

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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	d)the General Conditions of Contract; e)the Special Conditions of Contract; f)the Performance Security; and g)the Entity's Notice of Award  <b>DELIVERY INSTRUCTIONS</b>  1st - 1,850 pieces - within thirty (30) calendar days upon receipt of NTP 2nd - 1,800 pieces - within thirty (30) calendar days thereafter 3rd - 1,800 pieces - within thirty (30) calendar days thereafter 4th - 1,800 pieces - within thirty (30) calendar days thereafter 5th - 1,800 pieces - within thirty (30) calendar days thereafter 6th - 1,800 pieces - within thirty (30) calendar days thereafter  <b>PROJECT SITES:</b> PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo,				

TOTAL AMOUNT ₱ **386,477.00**

PLACE OF DELIVERY:  
 Please refer to the above project sites.

DELIVERY INSTRUCTIONS:  
 Please refer to the delivery instructions.

FUNDS AVAILABILITY CERTIFIED BY:  
  
**ALLAN RAUL M. CATALAN**  
 ACCOUNTANT  
6/23/2020  
 DATE

AUTHORIZED BY:  
  
**USEC. LLOYD CHRISTOPHER A. LAO**  
 DIRECTOR  
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**KINGFILES MULTI VENTURE, INC.**  
 NAME OF SUPPLIER  
**MR. JOWEL O. FORTUNA**  
 AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)  
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